

## **RADIO-CONTROLLED MODEL AIRCRAFT PERMIT RENEWAL**

A permit to fly radio-controlled model aircraft is required to operate model aircraft at Fairview Park. You must also show proof of adequate liability insurance in the form of a current Academy of Model Aeronautics (AMA) membership card or a current homeowners/personal liability policy specifically covering model aircraft operation with a minimum limit of \$500,000. Rules and regulations for flying the model aircraft can be found in the City of Costa Mesa Municipal Code, Title 12, Chapter II, Articles 2 & 3.

**Permit Fee:** \$25 per year. Learner's Permit for youths 6-14 years old - \$15 per year.

- **WALK-IN**

Costa Mesa City Hall (77 Fair Drive, Costa Mesa 92626), 3<sup>rd</sup> Floor  
Recreation Counter Monday through Friday from 8:00 AM – 4:30 PM  
(excluding City-observed holidays)

- **MAIL-IN**

Mail your renewal packet (see list below), to include full payment, to:

Recreation Division – Fly Permit  
City of Costa Mesa  
P. O. Box 1200  
Costa Mesa, CA 92628

Renewal Packet must include **ALL** of the following:

- Permit Application (filled out and signed).
- Copy of the AMA Membership Card (showing the required year) or homeowner's/personal liability insurance policy (specifically covering model airplane/aircraft flying with a minimum limit of \$500,000).
- Renewal Fee (\$25); payment by Check (payable to City of Costa Mesa) or charge to Credit Card (filled out and signed).

Note: Current permit holders with email addresses on file with the City will receive renewal packet information via email.

If you have questions or need additional information, please call the Recreation Division at (714) 754-5300.



## Permit Application to Fly Radio-Controlled Model Aircraft at Fairview Park

### Applicant Information

Date: \_\_\_\_\_

Name (Please print clearly): \_\_\_\_\_

Home Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone: Home \_\_\_\_\_ Business: \_\_\_\_\_ Cell: \_\_\_\_\_

Fax: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

### Academy of Model Aeronautics

Member: ☐ Yes ☐ No

AMA Number: \_\_\_\_\_ Valid AMA Year: \_\_\_\_\_ Photo ID confirmed: ☐ Yes ☐ No

List experience flying model aircraft:

\_\_\_\_\_

**Proof of liability insurance if not an AMA member, provide a copy** \_\_\_\_\_

\*Proof of current AMA membership, with the City of Costa Mesa named as an additional insured on the AMA provided policy or a copy of your homeowner's insurance policy declarations page with an endorsement naming the City of Costa Mesa as an additional insured.

### Learner's Permit (6-14 years old) - \$15 Fee

**Must be accompanied by an adult when flying at Fairview Park.**

Age \_\_\_\_\_ Emergency Contact Telephone Number: \_\_\_\_\_

Parent/Guardian

Name: \_\_\_\_\_ Signature: \_\_\_\_\_

### Declaration

I declare under penalty of perjury that the information provided in this application is true and correct and that I have reviewed the City of Costa Mesa Ordinance No. 07-01 Adopting Radio Controlled Model Aircraft Flying Regulation for Fairview Park and I agree to comply with all the requirements and regulations of that Ordinance as well as the Flying Field Rules for Fairview Park. Harassment of animals and birds is not allowed in the park. Do not disturb native plants or vernal pools.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Submit to City of Costa Mesa, Recreation Division, 3rd Floor, 77 Fair Dr., Costa Mesa, California.

Permit Number Issued: \_\_\_\_\_

**IF YOU HAVE ANY QUESTIONS, PLEASE CALL (714) 754-5300**



**CREDIT CARD AUTHORIZATION**  
City of Costa Mesa • Recreation Division  
P.O. Box 1200, Costa Mesa, CA 92628  
Phone: (714) 754-5300 • Fax: (714) 754-5166

*The following information must be provided to process your payment.*

**PLEASE PRINT**

Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

The City of Costa Mesa accepts **Visa and MasterCard only**. The following information is required when paying by credit card.

Name as it appears on the credit card: \_\_\_\_\_

Billing Address: \_\_\_\_\_

Card Number: \_\_\_\_\_ 3-digit Security Number: \_\_\_\_\_

Expiration Date: \_\_\_\_\_ Amount: \$ \_\_\_\_\_

Description of Charge(s): \_\_\_\_\_

Cardholders Signature: \_\_\_\_\_

**OFFICE USE ONLY**

☐ Visa Amount: \_\_\_\_\_

☐ MC Amount: \_\_\_\_\_

☐ Photo Identification Checked By: \_\_\_\_\_

Processed By: \_\_\_\_\_ Date: \_\_\_\_\_

Receipt # \_\_\_\_\_ Entered By: \_\_\_\_\_ Date: \_\_\_\_\_

Authorization # \_\_\_\_\_ Invoice # \_\_\_\_\_